

Director Of Central Intelligence

Security Committee

Security Awareness and Education Subcommittee (SAES)

Agenda

Monday, 14 January 1985, 1000 - 1200 Hours

- Item #1 - Approval of Minutes, 17 December 1984 meeting
- Item #2 - Follow-up actions - Security Educator's Seminar
- Item #3 - Discussion of Annual Report to the SECOM
- Item #4 - Status report on the Security Awareness Handbook
- Item #5 - Discussion - Priority's for 1985

Director of Central Intelligence

Security Committee

Security Awareness and Education Subcommittee (SAES)

MEMORANDUM FOR MEMBERS

SUBJECT: SAES Meeting

The next SAES Meeting will be at 10 a.m. on 14 January at Rosslyn, Virginia. The conference room number will be provided at the reception/badge desk.

The meeting agenda is enclosed as are the minutes for our 17 December meeting. Additions or changes to the agenda may be submitted by phone to the undersigned.



Chairman

STAT

Encl:  
a/s

Security Committee

Security Awareness and Education Subcommittee (SAES)

Meeting 17 December 1984

Present:

[redacted]	NSA	STAT
	NSA	
	DIA	
	DIA	
Mr. Bernard Lang	FRI	
Ms. Rita Metro	OSAF	
Mr. John Miller	DSI	
Ms. Pat Kiley	Navy	
Lt. Ronald Gevry	USAF	
Ms. Denise Forti	USSS	
[redacted]	SECOM	STAT
Mr. Edward Teets	DOJ	
Mr. Jim Passarelli	ARMY	

New Business:

1. [redacted] Chairman, provided a summary of the critiques of the Security Educator's Seminar held 26 - 30 November 1984 at DOE, Germantown, MD. He pointed out that the critiques were very positive and that many contained comments and suggestions which will be useful in planning future Seminars. [redacted] SECOM, reported that the critique forms had been forwarded to [redacted] SECOM Chairman, and that overall he was very pleased. [redacted] later joined the meeting and commented that a few changes would be necessary in the future particularly with regard to classroom seating, the number of participants attending, and group discussion time. He also suggested the possibility of having two seminars in the future, one for SCI personnel and another for non-SCI personnel.

[redacted] NSA, suggested the possibility of sending out follow up critique forms to Seminar attendees within the next couple of months. She pointed out that this would be beneficial in helping to determine whether information learned at the Seminar has been implemented into security awareness briefings currently being conducted at the respective facilities. Jim Passarelli, Army, and John Miller, DIS, supported the suggestion adding that a working group should be appointed soon to begin developing a follow-up critique form.

2. [ ] addressed the Subcommittee with regard to the continuing problems of unauthorized disclosure. He emphasized the need to "spread the word" about the problem and asked members to think seriously about it. He indicated that he was looking for fresh, innovative ideas and suggestions directed at combating leaks, and at educating the public about the seriousness of the problem.

STAT

3. At 11:00 hours the Subcommittee adjourned to "Tom Sarris' Orleans House" for its 1st Annual Holiday Luncheon.

4. The next Subcommittee meeting will be held on 14 January 1985 at 10:00. The conference room will be provided at the reception/badge desk.

STAT

[ ]

J

NSA Member